

Request for Proposals
for
Complete Demolition & Clean-Up
Hoop Houses & Burned Structures

REQUEST FOR PROPOSAL BID No. **24-04-3310GC**

PROPOSAL DUE DATE: Thursday, May 02, 2024 – 4:00 PM DST

To the attention of: Navajo Nation Purchasing Services
Admin. Building #1, Window Rock Blvd.
P.O. Box 9000
Window Rock, AZ. 86515

The Division of Economic Development (DED) is seeking proposals from qualified demolition firms to demolish/remove/dispose of structures, burned debris and fencing from the site. The thirteen (13) galvanized steel hoop structures are approximately 80' x 48', with nuts, bolts, screws and brace straps, and pierced concrete footings. To include fencing are other structures and burned debris. The site is located in Shiprock, Navajo Nation, New Mexico; Google: <https://bit.ly/3MjTYIQ> (Lat, Long: 36.78244437043447, -108.69233575037305)

Preference will be applied to qualified certified Navajo owned businesses in accordance with the Navajo Business Opportunity Act (5 N.N.C. §201 et seq) as specified in the Navajo Nation Procurement Code-12 N.N.C. §301- All interested entities shall comply with all laws, rules and regulations of Navajo Nation Business Regulatory, Navajo Office of Occupational Safety and Health Administration, Navajo Office of Contracts and Navajo Tourism Department.

All interested firms must show proof of following policies 1.) a minimum of \$1,000,000 Professional Liability Insurance 2.) \$1,000,000 General Liability Insurance. Each proposal must include a statement detailing recent specialized experience in providing the specified demolition services and facilities. Proposals failing to provide the required statements within this RFP shall be rejected as non-responsive.

A Site Job-Walk is scheduled: Wednesday, April 24, 2024 (DST) 10:00 AM – 12:00 PM.

Inquiries for this Proposal, direct to the Division of Economic Development-Tourism Department.

CONTACT PERSON: Bobby Martin, Manager
Tourism Department
Division of Economic Development
Telephone Number (928) 810-8501

Proposals can be hand-delivered by 4:00 p.m. (DST Time), Thursday, May 02, 2024. Tele-faxed proposals are *not acceptable*.

SITE: This site is located in Shiprock, New Mexico, off NM State Hwy 491 east of the bridge.

SCOPE OF WORK

1. The Contractor shall coordinate with and obtain the approval of all entities exercising jurisdiction over the site, including Navajo Nation.
2. The Contractor shall coordinate with Navajo Tribal Utility Authority and the Navajo Nation in regard to site utilities. Should utility retirement become necessary, the cost shall be included in the proposal.
3. Completely demolish and dispose of the thirteen (13) high tunnel hoop-house structures; concrete piling foundations; burned building debris, office and shower buildings, corrals; fencing, and other debris that are scattered throughout the site. All waste materials resulting from the demolition operations shall be promptly removed and legally disposed of.
4. The entire site shall be graded to a smooth finish, raked and left free of any debris.
5. At the completion of the project, furnish a project summary and all information and reports that may be required by offices that have jurisdiction over the work.

TIME SCHEDULE

The work at the site shall be completed within 30 days upon the Notice-to-Proceed is issued.

GENERAL REQUIREMENTS

UTILITIES: It shall be the contractor's responsibility to locate all existing utilities. It shall also be the contractor's responsibility to coordinate with the affected utility company on any matters, such as scheduling or locating lines, concerning the affected utilities. Any damage to utilities shall be repaired at the contractor's cost.

The work described herein shall include furnishing all services, supervision, labor, materials, tools, equipment, water, power, transportation, safety equipment, supplies, and incidentals that are necessary and required to accomplish the work.

PERMITS: It shall be the contractor's responsibility to obtain all permits necessary to fully implement the objectives of the project.

WORK PLAN AND SCHEDULE: A work plan shall be prepared, listing the tasks to be performed and how they will be performed. The work plan shall contain a schedule of the entire job.

SAFETY: A Site Safety and Health Plan shall be prepared for all aspects of work anticipated for the site. This plan shall be submitted for approval before any work begins.

Firms to submit three original proposals.

BUDGET:

The proposed budget is to be *provided separately in a sealed envelope* with the Proposal Bid Number

written on the outside of the envelope. Include 6% Navajo Nation Tax (shall be included in Proposal budget).

- Instructions to offerors to visibly mark on the outside of the proposal package, if applicable, the offeror’s priority status under the Navajo Nation Business Opportunity Act. “It is the responsibility of the offeror to identify themselves as certified under the Navajo Nation Business Opportunity Act”.
- “Processing of Payments” – The payment procedures established by the OOC-Division of Finance shall be adhered to and are to begin whenever Goods or Services are delivered and accepted.

PROPOSAL FORMAT AND CONTENT:

1. Letter of interest
2. Written contractor’s relevant qualifications and capabilities.
3. Answer all RFP specifications.
4. Scope of Work Requirements.
5. Three (3) references.
6. The Navajo Business Opportunity Act and Navajo Business Preference Act shall apply to this project. Include copy of current Certificate. Having preference does not guarantee the award of the project.
7. Provide a Management Plan for the project. Identify and provide resumes, including copies of professional licenses of the key staff and consultants that will be involved in the project.

The Division of Economic Development reserves the right to reject any and all bids and to waive any informality on the bids received whenever such rejection or waiver is deemed in the best interest of the Navajo Nation.

SCHEDULE OF ACTIVITIES	TIMELINES
1) Job Site-Walk 2) Prospective respondents ‘Inquiry Timeline’ Questions on this RFP must be submitted in writing via email, prior to this date. No questions accepted after this date.	Wednesday, April 24, 2024 10:00 AM DST Friday, April 26, 2024 4:00 PM DST bobby.martin@navajo-nsn.gov
PROPOSALS DUE *Proposal Bid #24-04-3310GC *All proposals MUST have Prospective Respondent’s name and contact information on the OUTSIDE of the Sealed Proposal and Proposal Cost (envelopes). *One (1) original and three (3) copies. *Facsimile, electronic mailed WILL NOT be accepted.	Thursday, May 02 2024 4:00 PM DST
1) Open BIDS	Monday, May 06, 2024

LATE RECEIPT OF PROPOSALS after Thursday, May 02, 2024, 4:00 PM WILL NOT be accepted.

All correspondences, inquiries, responses, relating to this Proposal Request will become the property of Navajo Division of Economic Development-Tourism Department.

This Bid includes leveling of six (6) acre lot for *Shiprock Outdoor Market*.



Market Site located south of Ayani Neez, six (6) acres.

Northwest Corner 36°45'56.38"N 108°41'55.64"W Northeast Corner 36°45'55.74"N 108°41'50.38"W Southeast Corner 36°45'49.90"N 108°41'51.54"W Southwest Corner 36°45'50.72"N 108°41'56.83"W Access Points x 2
1st - 36°45'50.26"N 108°41'54.44"W 2nd - 36°45'49.96"N 108°41'52.27"W

Demolish and replace the concrete side-walk to allow two (2) access points onto the property via automobile.

CONTACT	
Henry Silentman, Department Manager hcsilentman@navajo-nsn.gov	RBDO-Shiprock 505-368-1315

Attachments: Navajo Nation Suspension & Debarment Form
W-9 form

NAVAJO NATION CERTIFICATION
Regarding Debarment, Suspension, and
Contracting Eligibility

1. Applicant entity acknowledges that to the best of its knowledge that the Applicant entity, either in its present form or in any identifiable capacity, has not, in accordance with 12 N.N.C. § 361:
 - A. Been convicted of the commission of criminal offenses incident to obtaining or attempting to obtain a public or private contract or subcontract, or in the performance of any such contract or subcontract;
 - B. Been convicted of embezzlement, theft, forgery, bribery, falsification or destruction of records, receiving stolen property, or other offenses indicating a lack of business integrity or honesty, which currently, seriously, and directly affect responsibility as a Navajo Nation contractor;
 - C. Been convicted under antitrust statutes arising out of the submission of bids or proposals;
 - D. Violated contract provisions, including:
 - i. Deliberate failure, without good cause, to perform in accordance with the contract specifications or within the time limit provided in the contract,
 - ii. A recent record of failure to perform or of unsatisfactory performance with the terms of any contract, or
 - iii. Any other cause so serious and compelling as to affect responsibility as a Navajo Nation contractor, including debarment by another governmental entity.
2. Applicant acknowledges that if the Navajo Nation determines that the executed Certification provided herein is untrue or not wholly accurate, it shall be grounds for the Navajo Nation to terminate the contract and pursue other legal remedies, at the Navajo Nation's discretion.
3. Applicant certifies to the best of its knowledge that it is eligible to do business with the

Navajo Nation, in its present form or in any other identifiable capacity, pursuant to 12 N.N.C. § 1501 and 5 N.N.C. § 301. Applicant also acknowledges that per 12 N.N.C. § 1505, it will not be eligible to contract with the Navajo Nation if deemed ineligible by the appropriate department or entity of the Navajo Nation which receives the Applicant's request for consideration for a business opportunity.

Applicant Name

Name of individual signing on Applicant's behalf (print)

Applicant Address

Title of individual signing on Applicant's behalf

Applicant Address

Signature of individual signing on Applicant's behalf

Applicant Address

Date